

## **BCCC STAFF ASSOCIATION MEETING**

Wednesday, March 2, 2011

2:00 p.m.

### **Minutes**

The Staff Association met on Wednesday, March 2, 2011 in Building #1, Room 104.

The meeting was called to order at 2:10 p.m. by President Jo Linda Cooper who welcomed everyone to the meeting. The minutes of the December 1, 2010 meeting were e-mailed to the members. Kimberly Jackson moved to accept the December 1<sup>st</sup> minutes and Sandy McFadden seconded the motion.

Brown McFadden gave the Treasurer's Report. As of March 2, 2011, there was \$1,450.86 in checking and \$295.27 in savings. Brown also reported there was a \$502.50 profit on the Sweet Retreat raffle.

### **Old Business**

Jo Linda Cooper reported there is still time to take pictures for the school directory. There was discussion on how to get people in to take the pictures as the response has been slow. Brown McFadden said he had ID pictures of all campus employees and perhaps those pictures could be used for the directory. It was also suggested we ask Dr. McLawhorn to put out an e-mail to encourage participation.

### **Committee Updates**

Jo Linda reported the following:

- The Presidents' Conference was held in January and it was reported that the event went very well. Staff members, along with others groups, were hugely responsible in carrying out the event.
- Carrie Peed will need to be replaced on the IT committee since her resignation from the college. Brown McFadden, who is already on that committee, agreed to represent the Staff Association as well.
- The Staff Association will now have a member on the Curriculum Committee. Sandy McFadden volunteered to take that position.

*Professional Development:* Sandy McFadden reported there were various workshops available for staff and faculty and people have been taking advantage of them. She asked if there were any suggestions on future workshops. Training on Attendance Rosters or 10-Percent Reports was mentioned.

## Page 2

### **BCCC Staff Association Meeting**

#### Minutes (Con't.)

- Teresa Edwards reported that Judy Jennette will join with the Student Government Association and give out yard signs with the graduate's name on it at graduation time.
- There is a proposed team-building exercise at East Carolina University. We will find out more on this event.
- Sandy McFadden reported that the Christmas project for the Zion Shelter collected over 900 items. Building #1 won both competitions involved with the collection.

#### **New Business**

*Staff/Faculty Parking:* Sandy McFadden discussed the trouble with parking. She suggested the traffic cone idea to save spots once a vehicle has been moved to carry out school business. Jo Linda will bring this issue up at the next Administrative Council meeting.

*Morale Award:* The group was asked to think of things that may boost morale and encourage participation in the Staff Association.

*Spring Luncheon:* The Special Events Committee will discuss the details of an Easter egg hunt and luncheon. Tracey Johnson moved to have this event on April 27<sup>th</sup> from 11:30 a.m. to 1:00 p.m. Lucy Lawrence seconded the motion. Motion passed. Special Events Committee will handle the details of the Easter egg hunt and luncheon.

*Bylaws:* An ad hoc committing consisting of Brown McFadden, Samantha Whitehurst, Kimberly Jackson, and Pauline Godley was established to go over and/or rewrite the present bylaws of the Staff Association.

The next meeting for the Association is scheduled for Wednesday, April 6, 2011 at 2:00 p.m.

The meeting adjourned at 3:05 p.m.

Respectfully submitted,

*Pauline Godley*

Pauline Godley, Secretary